

Choosing My Circle Spring/Fall Release

Below are the directions for how to log into the Cartograph website to review your wine allocations so that you can choose which wines and how many bottles you would like to receive in your Cartograph Circle release. If you wish to receive the Winemaker's Selection, then you do not need to take any action. We will send you an email in advance of the selection window so that you know when the selection window opens and closes.

1. Login to your online account at cartographwines.com. If you need to obtain your login information, please click on the *forgot your username or password* link underneath the LOGIN button.

Home page: www.cartographwines.com - click on "Your Account | Login"



2. Login Screen :

This is where you enter your username and password and click submit. Or click the *forgot your username or password* link.

Edit Profile | Credit Cards | Club List | Address Book | Order History

MEMBER LOGIN

In order to proceed you need to login.
If you are not a member you need to sign up by clicking the orange link below.

Login

Username or Email

Password

Remember Me

Login

Forgot your username or password? Click Here

When you are logged in, your name will appear at the top, right hand side of the screen.



3. Reviewing my selection:

Click on your name to open your account. The third tab is "Club List." Click on this



selection and your Cartograph Circle

Membership should appear.

Click on the blue “Edit Club” button. This takes you to the page where you can review your wine selection and make any changes.



The information about your Circle level will pop up. Scroll down the page to “Club Choices”. Here you can enter how many bottles of each wine you would like. You have to enter a total amount across all wines that matches your level (a total of 6 bottles for Longitude, 12 for Equator, and 24 for Meridian) or you can increase your order and order more than your minimum.



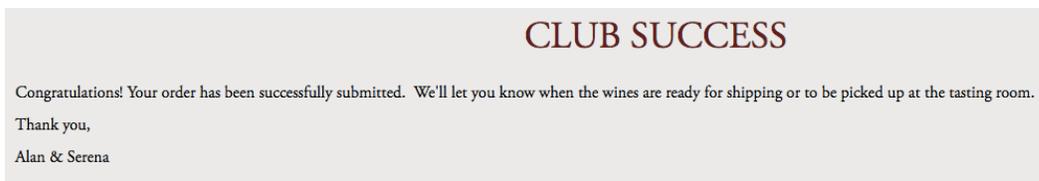
4: Shipping/Pick up:

Check the “Ship To” address – should we ship to your billing address or a specific shipping address? If you are picking up your wine, it will indicate “Pickup at: Tasting Room”.

A screenshot of a web form. It has a "Ship To" label above a dropdown menu. The dropdown menu is currently set to "Billing Address". Below the dropdown menu is a blue "Submit" button.A screenshot of a web form. It has a "Ship To" label above a dropdown menu. The dropdown menu is currently set to "Pickup at: Tasting Room". Below the dropdown menu is a blue "Submit" button.

When you’ve completed your choice, scroll down and click Submit, the blue button at the bottom of the page.

“Club Success “ will then pop up when you’ve successfully selected your options. You will then receive a confirmation email in your email that will list the details of your shipment.



5. Questions?

If you have any questions, please contact Serena.
Email: serena@cartographwines.com
Tasting room: 707.433.8270

Enjoy your wines!